

Travelling Allowance to Government servants on retirement.

GOVERNMENT OF MAHARASHTRA

FINANCE DEPARTMENT

Resolution No. TRA-1064/1046/XVIII

Sachivalaya, Bombay-32, 16th July 1966

RESOLUTION

The question of grant of travelling allowance to Government servants on their retirement from service to enable them to proceed to the places where they intend to reside permanently after retirement has been under consideration of Government for some time. Government is now pleased to direct that travelling allowance on the scale and the conditions indicated below should be granted to the Government servants who retire while under the administrative control of the Government of Maharashtra.

2. The travelling allowance will be admissible in respect of the journey of the Government servant and members of his family from the last station of his duty to his home town, and in respect of the transportation of his personal effects between the same places, at the following rates :—

(a) *For journeys by rail and/or steamer.*—(i) Actual fares, including the tax on fares, of the class of accommodation to which the Government servant was entitled on the date when he was last on duty, in respect of self and members of his family, as defined for the purposes of transfer travelling allowance in terms of rule 490 of the Bombay Civil Services Rules. No allowance for incidental expenses would be admissible.

(ii) Actual cost of transportation of personal effects on the scale admissible under Rule 490(A)I(iii) of the Bombay Civil Services Rules.

(b) *For journeys by road.*—(i) One mileage allowance for the Government servant, a second mileage allowance if one member of his family travels with him, and a third mileage allowance if more than one member of his family travels with him, at the rate applicable to the Government servant on the date when he was last on duty.

(ii) Actual cost of transportation of personal effects on the scale admissible under Rule 490(A)II(ii) of the Bombay Civil Services Rules.

(c) *For journeys partly by one mode of travel and partly by another.*—As admissible under sub-paragraphs (a) and (b) above, in so far as they are respectively applicable.

Note 1.—The actual cost of transporting a motor car or other conveyance maintained by the Government servant before his retirement is not reimbursable under these orders, but the motor car or conveyance may be treated as part of the personal effects for the purpose of application of the scale referred to in sub-paragraphs (a) to (c) above.

Note 2.—No mileage allowance will be admissible for journeys between residence and the railway station or bus terminal, as the case may be at either end.

(d) *For journeys performed in the officer's own car or in a private car between stations connected by rail/steamer.*—As admissible under sub-paragraph (b) limited to the railway/steamer fares admissible under sub-paragraph (a).

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3. The grant of the concession will be further subject to the following conditions and instructions :—

(i) The travelling allowance admissible will be calculated on the basis of the shortest route between the last place of duty of the Government servant and his home town. The place which a Government servant may have declared as his home town for the purpose of leave travel concessions, sanctioned under Government Resolution, Finance Department, No. TRA-1163/2726/V, dated the 23rd October 1963 shall be regarded as his home town for the purposes of these orders also. Failing a declaration by the Government servant of his home town for the purpose of leave travel concession, the place entered in his Service Book or other service record may be treated to be his 'home town'.

(ii) In case, a Government servant intends to settle down at a place other than his home town, he may be permitted to avail of the concession for journey up to that place. The travelling allowance admissible in such a case would be the amount admissible in respect of journey to the home town, or that admissible for the journey actually performed, whichever is less.

(iii) In the case of Government servant whose home town is outside India, or who intends to reside permanently outside India after retirement, travelling allowance will be admissible up to railway station in India nearest to the port of embarkation. In the case of such a person who travels by air, the concession of travelling allowance by rail/road under these orders will be admissible up to the air-port of employment for himself and members of his family, and up to the port of despatch for his personal effects.

(iv) The concession will be admissible to permanent Government servants who retire on a retiring pension or on superannuation, invalid or compensation pension. It will not be admissible to Government servants who resign, or are dismissed or removed from service.

(v) The concession will also be admissible to temporary employees who retire on attaining the age of superannuation, or invalidated or are retrenched from service, without being offered an alternate employment, provided that they have put in a total continuous service of not less than 10 years under the Government of Maharashtra at the time of retirement/invalidation/retrenchment.

(vi) The concession may be availed of by a Government servant who is eligible for it, at any time during his leave preparatory to retirement or refused leave, or within six months of the date of his retirement.

A member of the Government servant's family who does not actually travel with him, but who precedes him by not more than one month, or follows him within six months from the date the Government servant commenced his journey, may be treated as accompanying him for the purposes of these concessions. However, these time-limits may on merits be extended by the Administrative Departments of the Secretariat up to one year in individual cases having regard to special circumstances of each case.

The time-limits indicated in the preceding sub-paragraph may also be allowed in respect of conveyance of the Government servant's personal effects.

(vii) A Government servant who is re-employed under the control of Government of Maharashtra while on leave preparatory to retirement or within six months of the date of retirement may be allowed to avail of the concession within six months of the expiry of the period of his re-employment.

(viii) In the case of a Government servant who availed of leave travel concessions during a period of one year before the date of availing of the concession under these orders, the amount of travelling allowance admissible under these orders will be reduced by the amount reimbursed to him on account of the leave travel concession. The amount to be deducted will, however, be the amount paid to him in respect of only the forward journey or journeys to the home town performed by him and/or the members of his family during the period mentioned above. Similarly, in the case of Government servant who avails of the leave travel concession for one way journey to the home town after retirement or during leave preparatory to retirement or refused leave, the amount of leave travel concession reimbursed to him should be deducted from the amount of travelling allowance admissible under these orders. However, with the approval of controlling officer, the deduction may be waived in respect of leave travel concession availed of by the Government servant himself during the period of one year mentioned above, if owing to the exigencies of public service, he was not able to avail of the concession on the last occasion preceding the same period. The deduction may also be waived by the controlling officer at his discretion in cases of invalidation from service.

4. The claims for travelling allowance admissible under these orders may be preferred on travelling allowance bill forms like transfer travelling allowance claims. The claims of officers who were their own controlling officers before retirement may be countersigned by the next superior administrative authority. The certificates required in respect of transfer travelling allowance claims will also be required to be furnished in respect of claims for travelling allowance under these rules.

5. Advances of travelling allowance admissible under these orders may be sanctioned by the authorities competent to sanction such advances. The advances may, however, be sanctioned only in respect of journeys performed during leave preparatory to retirement or during refused leave and *not* in respect of journeys performed after the date of retirement.

6. There will be cases where payments of claims under these orders may have to be made after issue of the last pay certificate of the officer concerned. Since the last pay certificate will be required for finalisation of the officer's pension, Government is pleased to direct, in relaxation of the rules, that payments of such claims may be made even after the issue of a last pay certificate, and without requiring the retired officer to surrender the last pay certificate.

7. The concession under these orders will be admissible to all persons under the administrative control of the Government of Maharashtra including the industrial employees in the Government industrial establishments *who retire on and after 1st April 1966*.

8. These orders do not apply to persons who—

- (i) are not in whole time employ of the Government or are engaged on contract,
- (ii) are borne on work-charged establishment,
- (iii) are paid from contingencies,
- (iv) are eligible for any other form of concession on retirement.

9. Any amendments to rules necessitated by these orders will be made in due course.

By order and in the name of the Governor of Maharashtra,

GEORGE HURRY,
Deputy Secretary to Government.